**2026-KA131-HED / ACADEMIC YEAR OF 2026-2027**
**ERASMUS+ STUDENT MOBILITY FOR TRAINEESHIP (1ST CALL)**
**APPLICATION ANNOUNCEMENT**

**Publishing Date:** 20.10.2026
**Project:** 2026-1-TR01-KA131-HED-000410628

- It is the practice of students undertaking an internship at a business, research institute, laboratory, or institution or organization abroad related to their academic field of study. The internship activity must be a complementary part of the student's study program. Following courses at a higher education institution **is not considered** an internship.
- For traineeship mobility, **no inter-institutional agreement is required** provided that the institution where the traineeship will take place is located in a program country. It is the **student's responsibility** to find the institution where the mobility will take place.

## APPLICATION REQUIREMENTS

- Students applying for Erasmus+ student mobility for studies must meet the following conditions during the application process:
  - Be a full-time student enrolled in a department or program at the associate's, bachelor's, or graduate level.
  - To apply, the current cumulative GPA must be **at least 2.20/4.00** at the associate's and bachelor's levels and **at least 2.50/4.00** at the graduate level.
  - For students transferring from an associate's degree program who do not yet have a transcript at the time of application, the associate's degree graduation GPA must be **at least 2.20/4.00**; for preparatory class and first-year students, the high school graduation GPA must be **at least 75/100**.
  - Graduate students who have not yet established a cumulative GPA in their current program at the time of application may apply using the cumulative GPA from their previous bachelor's or master's degree, provided they submit the relevant documentation.
- The application for post-graduation traineeship mobility must be made before the student graduates, and the mobility must be completed within 12 months from the date of graduation.
- Double major students are allowed to apply for and participate in the Erasmus+ exchange program for only one of their majors during a single application period.
- Students on registration freeze cannot undertake study mobility during the frozen registration period. However, they are allowed to apply for mobility during the registration freeze.
- For master's and doctorate students with thesis who have not completed their credit or non-credit course load in graduate programs to benefit from Erasmus + exchange programs, the student's thesis advisor and the head of the relevant department, and the decision of the Graduate School board of directors are required.
- Within the same educational level (bachelor's, master's, doctoral), if applicable, the total duration of Erasmus Mundus scholarship or the student mobility period conducted in the 2014-2020 Erasmus+ period and the new Erasmus+ period (2021-2027) cannot exceed 12 months. Even if no grant is provided, the total duration of student mobility activities (study/internship) within the same educational level cannot exceed 12 months. For programs that combine two levels (such as integrated doctorate) or in higher education programs where two levels are completed within a single level (such as medical education), the total duration is a maximum of 24 months.
- Doctoral programs cannot benefit from Erasmus+ exchange programs at the following stages:
  - In the last semester before the doctoral qualification exam for students who have not taken the doctoral qualification exam.
  - In the last semester before the defense of the thesis proposal.
  - In the last semester of the program's maximum duration.

**IMPORTANT NOTICE**

- Please read the announcement text and the Erasmus+ exchange programs directive carefully before applying. You can send your questions about topics not included in the text to erasmus@fbu.edu.tr e-mail address.
- All documents to be uploaded to the application system **must be in** PDF format.
- The transcript to be uploaded to the application system must be a verifiable, QR code transcript obtained within the application period.
- The duration of the internship mobility **must be** at least 60 days and **a maximum of 90 days** of grant will be given.

**CALENDAR**

| Date | Event |
|---|---|
| **20 October 2026** | Publication of the Application Announcement |
| **9 November 2026** | Opening of the TURNAPORTAL Application System |
| **26 November 2026** | Closing of the TURNAPORTAL Application System |
| **27 November 2026** | Announcement of Students Eligible to Take the Language Exam |
| **1-11 December 2026*** | Erasmus+ Foreign Language Exam |
| **18 December 2026** | Preliminary Evaluation Results |
| **18-21 December 2026** | Appeal Process |
| **25 December 2026** | Final Evaluation Results |
| **12 February 2026** | Deadline for Submission of Acceptance Letters |
| * Students will be notified once the date of the Foreign Language Exam has been set. | |

**APPLICATION PROCESS**

- To apply, you must have an e-devlet password. Applications will be submitted through the e-devlet identity verification on the website **https://turnaportal.ua.gov.tr/**.
- The requested information in the online application system must be fully completed, and the following documents must be uploaded to the system. Applications with missing and/or incorrect documents will not be considered.
    1. **Transcript:** It **must** be a verifiable, QR-coded transcript obtained during the application period. Master's and doctoral students who have recently enrolled and do not yet have a GPA must upload their latest transcript showing their 2024-2025 fall semester enrollment (even if it does not include a GPA) as well as the transcript from the last department/program they graduated from.
    2. **(if applicable) Acceptance Letter:** Students must find their own traineeship place, communicate with the institution, and obtain an acceptance letter. The letter must contain the following information:
        - It must clearly state that it is part of the ***Erasmus+ Student Mobility for Traineeship***.
        - The ***traineeship dates*** (make sure to research how long the visa preparation process will take before setting these dates).
        - The traineeship ***topic or position***.
        - ***Information*** about the institution where the traineeship will take place.
        - ***Name, position, and contact details*** of the person providing acceptance.

**GRANT AMOUNT**

- Grant support is provided to students who will benefit from internship mobility for a maximum of 3 months.
- Students can waive financial support if they wish.
- The total number of grant quotas is 10. In case of budget and application, there may be an increase in the quota.
- The table of individual support grant amounts to be applied when sending students/new graduates to the countries associated with the program is given below:

| **Country groups** | **Host Country** | **Monthly Grant for Internship (Euro)** |
|---|---|---|
| 1st and 2nd Group Countries | Germany, Austria, Belgium, Czechia, Denmark, Estonia, Finland, France, Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Latvia, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece | 750 |
| 3rd Group Countries | Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia | 600 |

**ADDITIONAL GRANT SUPPORT**

- Additional Grant Support will be provided to participants with limited means in addition to the grant they deserve. To be eligible for this grant, participants with limited means are defined as individuals who are economically and socially disadvantaged and fall into the following subcategories:
  - Those covered by Law No. 2828 (those who have protection, care, or accommodation decisions according to Law No. 2828, as determined by the Ministry of Family and Social Services)
  - Students for whom protection, care, or accommodation decisions have been made under the Child Protection Law No. 5395
  - Those receiving orphan's/death pension without other parental income
  - Children of martyrs/veterans
  - Individuals receiving livelihood allowance for themselves or their families (a document proving that the student, his/her parents, or guardian received financial support from municipalities, public institutions, and organizations (Ministries, Social Assistance and Solidarity Foundations, Foundations General Directorate, KIZILAY, AFAD, etc.) at the time of applying for Erasmus is sufficient.)
  - Individuals with disabilities*
  - Students receiving disability or livelihood allowance under Law No. 2022 dated 01.07.1976 regarding the Granting of Monthly Payments to Disabled and Needy Turkish Citizens Aged 65 and Older, as well as Disabled and Needy Turkish Citizens**
  - Those who themselves or their first-degree relatives have received disaster aid from AFAD

**Individuals with a documented disability rate of at least 50%, as evidenced by the Disability Health Board report specified in the "Regulation on Disability Assessment for Adults," published in the Official Gazette dated February 20, 2019, and numbered 30692*

***https://www.mevzuat.gov.tr/MevzuatMetin/1.5.2022.pdf*

***Note:*** Scholarships from the Kredi ve Yurtlar Kurumu (KYK) and similar scholarships, other grants, aids, and scholarships of a similar nature, one-time assistance are not considered within the scope of this financial support.

Upon request and upon documenting their situations, additional grant support is provided to students who fall within the above-mentioned scope, in the following amounts:

| **Mobility Type** | **Additional Grant Support Amount** |
|---|---|
| Student mobility between 2-12 months | Monthly 250 € |

## EVALUATION CRITERIA

| Criteria | Weighted Score |
|---|---|
| Academic Success | 50% (out of total 100) |
| Language proficiency | 50% (out of total 100) |
| Submitting an application for mandatory internship | +5 points |
| Presenting an acceptance letter from an internship placement at the time of application | +10 points |
| For children of martyrs and veterans | +15 points* |
| For disabled students (subject to documentation of disability) | +10 points** |
| For students under protection, care, or shelter decisions pursuant to Law No. 2828 and Law No. 5395 | +10 points*** |
| For those receiving aid from AFAD (themselves or first-degree relatives) | +10 points |
| Priority for internships aimed at developing digital skills (DOTs) | +5 points**** |
| Previous participation within the same project type (with or without funding). | -10 points |
| Participating in mobility in their country of citizenship | -10 points |
| Failing to participate in mobility without timely notice of withdrawal, despite being selected | -10 points |
| Applying for two types of mobility simultaneously (reduction applied to the preferred type) | -10 points |
| For selected students: Not attending meetings/training sessions held by the institution related to mobility, without a valid excuse (applies if the student reapplies for Erasmus) | -5 points |
| Declaring participation in the language exam but failing to attend without an excuse (applies if the student reapplies for Erasmus) | -5 points |

*Priority is given to the spouses and children of combat veterans, as well as the spouses and children of martyrs, along with individuals covered by Article 21 of the Anti-Terror Law No. 3713 dated 12/4/1991, who were injured, disabled, or died as a result of terrorist acts while performing their duties domestically or abroad as public servants or after the removal of their status, and the spouses and children of those who lost their lives or were killed. Additionally, priority is given to the spouses and children of civilians who became disabled or lost their lives due to the coup attempt and terrorist acts that took place on July 15, 2016, and the continuation of these acts, as per Article 7 of Decree Law No. 667 dated July 23, 2016, for applications to the Erasmus+ student mobility program.

** For prioritization, the student must present the Disability Health Board report specified in the "Regulation on Disability Assessment for Adults," published in the Official Gazette dated February 20, 2019, and numbered 30692.

*** For prioritization, the student must present a letter from the Ministry of Family and Social Policies indicating that they have a protection, care, or accommodation decision according to Law No. 2828.

****Internships related to digital skills development (e.g., social media management, web analytics, digital graphics, mechanical and architectural design, application, software, or website development; installation, maintenance, and management of IT systems and networks, cybersecurity, data analytics, data mining, and visualization; programming, robotics, and artificial intelligence training) are given priority. General customer service, demand generation, data entry, or routine office tasks are not considered under this category.

## RECOMMENDATIONS FOR FINDING A PLACE FOR TRAINEESHIP

- You can search for institutions by talking to experts in your field and searching online using the names of institutions you've encountered in courses, combined with the country/city you plan to visit.
- Prepare and send one or several versions of an application email, including your CV and motivation for applying to the selected institution, and try to obtain an acceptance letter.
- You can access the networks on the internet where internship place postings are available and where there is information and sharing that can guide you in planning your internship process.

**TRAVEL SUPPORT CALCULATIONS**

- In order to contribute to the travel expenses of the students, the distance between the starting point of the mobility and the place where the activity takes place is determined and paid through the distance calculator provided by the European Commission. The grant equivalent of the kilometers calculated in the distance band calculator in the table below is the round-trip figure, which is not multiplied by two.

| **Travel Distance** | **Standard Travel Grant Amount (Euros)** | **Green Travel Grant Amount (Euro)** |
|---|---|---|
| From 10 to 99 KM | 28 | 56 |
| From 100 to 499 KM | 211 | 285 |
| From 500 to 1999 KM | 309 | 417 |
| From 2000 to 2999 KM | 395 | 535 |
| From 3000 to 3999 KM | 580 | 785 |
| From 4000 to 7999 KM | 1188 | 1188 |
| 8000 KM or more | 1735 | 1735 |

- As a general principle, for distances under 500 km, participants are expected to travel by low emission means of transport. Green travel is the use of public transport with low carbon emissions. The use of buses, trains and shared cars are included in the scope of green travel. In order to receive green travel support, green travel must be used on the way there and back and more than half of the entire trip must be made using green vehicles.
- If necessary, individual support grants will be awarded for travel time before and after the activity, with a maximum of two days for travel days and a maximum of six days in case of green travel.

**INCLUSION SUPPORT**

- The Erasmus+ Program encourages the participation of individuals with special needs. A person with special needs is a potential participant whose personal physical, mental, or health condition, if not for additional financial support, would prevent their participation in the project/mobility activity. To request additional grants for students requiring inclusion support, the University needs to apply to the National Agency
  Further information: https://www.fbu.edu.tr/en/student/accessible-erasmus-inclusion-support

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